

FOR OFFICE USE ONLY

Date this document received _____

Session _____

Reg. Fee Rec'd ck # _____

10th Increment Rec'd ck # _____

2012/13

PLEASE READ APPLICATION CAREFULLY

Do you presently have a child enrolled
in our program now _____ no _____ yes

**NOTE: Child must be 2 by April 1st for the 2 ½ yr. old class (Pull-ups allowed)
3 for 3 yr. Old class by October 1st (must be completely toilet trained! No Pull-ups)
or 4 for 4 yr. Old class by October 1st.**

**HOPE CHRISTIAN SCHOOL – 211 Elton-Adelphia Rd (Rte 524), Freehold, NJ 07728
732-462-7545 FAX # 732-462-9320 www.hopefreehold.org**

APPLICATION FOR ADMISSION

Child's Name _____ (M F)
Last First Middle (circle one)

Address _____ City _____ Zip _____ Phone _____

Cell Phone _____ E-mail address _____

It is your responsibility to notify the school of any change of address or phone number.

Required Immunization Record _____

(if presently enrolled, not required)

(Photo copy of Birth Certificate required) _____

(if presently enrolled, not required)

Date of Birth _____ (Age of Child as of October 1st _____)

Name of school district child will be attending after preschool _____

Are there any physical handicaps or learning disabilities? Yes _____ No _____

If yes, please explain _____

Does the child have any major physical/medical concerns? Yes _____ No _____

Allergies? Yes _____ No _____

If yes, in what way? _____

The School/Building is “nut free”. Please check the ingredients on all snacks carefully. Any item that may contain a trace of peanuts or tree nuts (manufactured or processed in a plant that contains nuts) is not allowed.

Family Record

Name of Child's Father _____
Last First Middle

Name of Child's Mother _____
Last First Middle

Living with both parents Yes _____ No _____ If no, with whom _____

Name of person who will make payment,
if different from parents' names _____

Father's Occupation _____

Employer _____

Address _____ Phone # _____

Mother's Occupation _____

Employer _____

Address _____ Phone # _____

Brothers and Sisters

<u>Name</u>	<u>age</u>	<u>Grade in School</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Church Affiliation: _____

<u>Child's Doctor</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE #</u>
_____	_____	_____	_____

In considering enrollment of your child, what aspects of our school appeal to you most?

Return completed application, immunization card, birth certificate and fees to the Church Office. Our FAX # (732) 462-9320 in case your doctor's office would like to fax your child's immunization information to our office.

Hope Christian School does not discriminate against applicants and students on the basis of race, color, and national or ethnic origin.

The payments are broken into ten increments – you have paid the 10th increment with this application. The first increment is due on or before September 15th and each successive increment is due on or before the 15th of each month.

**If you would like to begin easy-early payments,
please see the office for that option.**

Requests for a specific class or teacher may not be able to be honored.

It is understood that the child is enrolled for the entire school year and that this charge is due and payable in full at the time of acceptance of child for enrollment.

\$4,650.00 for the three-day full-day sessions *Includes Lunch Bunch fee approx \$240.00 per month*

\$3,200.00 for the five-day sessions -- half-day *

\$2,000.00 for the three-day sessions -- half-day

\$1,550.00 for the two-day sessions -- half-day

However, as a matter of convenience, the tuition may be broken down into ten equal payments of

\$465.00 for the three-day full-day sessions *Includes Lunch Bunch fee approx \$240.00 per month*

\$320.00 per month for the five-day sessions -- half-day *

\$200.00 per month for three-day sessions -- half-day

\$155.00 per month for the two-day sessions -- half-day

Tuition payment must be kept current. Failure to do this could jeopardize the child's continued enrollment and/or acceptance of future applications.

No remission of the charge is made in case of enforced withdrawal from the school or of voluntary withdrawal. Except that the school may in its discretion, modify the charge and remit any overpayment for a child whose enrollment is terminated by the school in accordance with the right reserved to it if such termination is for the best interest of the child and the school.

Herein is enclosed a non-refundable registration fee of **\$35.00**, per year, payable to **HOPE LUTHERAN CHURCH**. This registration fee **plus the 10th increment** must accompany all applications. The second registration fee is waived if more than one child is enrolled.

(The 10th increment payment is not refundable after July 1st, 2012.)

(If child is enrolled after July 1st, the registration fee and tuition is not refundable.)

Please make checks out to **HOPE LUTHERAN CHURCH** and **PLEASE put child's name and session on the check.** You may mail the completed application to 211 Elton-Adelphia Rd., Freehold 07728.

SIGNATURE OF PARENT OR GUARDIAN _____

DATE _____

Automatic Payment "Simply Giving," is available and encouraged.

Under this program, you would authorize Thrivent Financial and Vanco Services to automatically withdraw tuition payments from your account, which will remain in effect until you give advance notification to terminate the authorization.

Please ask the office for an Enrollment/Authorization form.

* **Full-day program is an option – call office for more information.**

THIS IS YOUR COPY OF OUR POLICIES

1. **Child must be 2 for the 2 ½ yr. old class by April 1st. (Pull-ups allowed)**
2. **Child must be 3 for 3 year-old class by October 1st (must be completely toilet trained! No Pull-ups!) or 4 for 4 year-old class by October 1st.**
3. **Changes to a child's time/day, or class may not be possible.**
4. **The \$35.00 registration fee is non-refundable.** The second registration fee is waived if more than one child is enrolled.
5. **The 10th increment, payment made with application, is not refundable after July 1st 2012.** (If child is enrolled after July 1, 2011, the registration fee and tuition is not refundable.)
6. **It is understood that the child is enrolled for the entire school year and that the charge therefore is payable in full at the time of acceptance of child for enrollment.**
 - \$4,650.00 for the three-day full-day sessions
 - \$3,200.00 for the five-day sessions -- half-day *
 - \$2,000.00 for the three-day sessions -- half-day
 - \$1,550.00 for the two-day sessions -- half-day

However, as a matter of convenience, the tuition may be broken down into **ten equal payments** of

 - \$465.00 for the three-day full-day sessions
 - \$320.00 per month for the five-day sessions -- half-day *
 - \$200.00 per month for three-day sessions -- half-day
 - \$155.00 per month for the two-day sessions -- half-day

The 10th increment is due at the time of registration. This advance payment is held and applied to your child's **last increment** (tuition) payment. **The first increment (tuition) is due on or before September 15th and each successive increment is due on or before the 15th of that month.** Tuition payment must be kept current. Failure to do this could jeopardize the child's continued enrollment and/or acceptance of future applications.
7. **No remission of the charge is made in case of enforced withdrawal from the school or of voluntary withdrawal, except that the school, may in its discretion, modify the charge and remit any overpayment for a child whose enrollment is terminated by the school in accordance with the right reserved to it if such termination is for the best interest of the child and the school.**
8. **The school reserves the right to cancel any session due to insufficient enrollment. You will be notified if the session you choose is cancelled and let you know if your child is placed in another class if accommodations are available.**
9. **Requests for a specific class or teacher may not be able to be honored.**
10. **All applications are processed in the order in which they are received.**
11. **It is your responsibility to notify the school of any change of address or phone number.**
12. **Mail payments to the School Treasurer – a payment book is supplied with address labels or Automatic Payment “Simply Giving,” is available and encouraged. Through this program, you would authorize *Thrivent Financial and Vanco Services* to automatically withdraw tuition payments from your account, which will remain in effect until you give advance notification to terminate the authorization. Please ask the office for an Enrollment/ Authorization form.**
13. **The School/Building is “nut free”. Please check the ingredients on all snacks carefully. Any item that may contain a trace of peanut or tree nut (manufactured or processed in a plant that contains nuts) is not allowed.**

* Full-day program is an option – call office for more information

TEL # 732-462-7545

FAX # 732-462-9320

www.hopefreehold.org

Hope Christian Preschool

Offers:

Jesus, Mommy & Me Program

\$5.00 Registration Fee with \$120.00 per 10-week sessions.

2 1/2 year old Program

For children missing the October 1 state mandated cut-off date – 2 by April 1st.

Tues., Thurs 9:00 AM – 11:15 AM _____

CHILD'S NAME _____

3 year old Program

Please indicate 1st and 2nd choice of classes, (your first choice may not be available).

Choice 1st, 2nd

Mon., Wed., Fri. 9:00 AM – 11:15 AM _____

Tues., Thurs. 9:00 AM – 11:15 AM _____

Tues., Thurs. 12:45 PM – 3:00 PM _____

CHILD'S NAME _____

4 year old Program - Kindergarten Readiness Program

Please indicate 1st and 2nd choice of classes, (your first choice may not be available).

Choice 1st, 2nd

Mon, Wed, Fri full-day 9:00 AM – 3:00 PM _____

Mon, Tues, Wed, Thurs, Fri * 9:00 AM -- 11:15 AM _____

Mon, Wed, Fri. 9:00 AM – 11:15 AM _____

Mon, Wed, Fri. 12:45 PM – 3:00 PM _____

CHILD'S NAME _____

Tuition \$4,650.00 for the three-day full-day sessions

\$3,200.00 for the five-day sessions -- half-day *

\$2,000.00 for the three-day sessions -- half-day

\$1,550.00 for the two-day sessions -- half-day

However, as a matter of convenience, the tuition may be broken down into **ten equal payments** of

\$465.00 for the three-day full-day sessions

Apprx \$240.00 per month included for Lunch Bunch for full-day students

\$320.00 per month for the five-day sessions -- half-day *

\$200.00 per month for three-day sessions -- half-day

\$155.00 per month for the two-day sessions -- half-day

The 10th increment is due at the time of registration. This advance payment is held and applied to your child's **last** tuition payment.

Lunch Bunch Program for all ages _____ Monday thru Friday - 11:15 – 12:45, for \$10.00 per session (you may sign up in the office at the beginning of each month).

Applications are processed in the order in which they are received.

The school reserves the right to cancel any session due to insufficient enrollment. You will be notified if the session you choose is cancelled and let you know if your child is placed in another class if accommodations are available.

* full-day program is an option – call office for more information

Please complete for Hope Christian School Health Officer

Your Name _____

Address _____

Child's Full Name _____ **Date of Birth** _____

Phone # _____

Date _____

Please complete for Hope Christian School Health Officer

Your Name _____

Address _____

Child's Full Name _____ **Date of Birth** _____

Phone # _____

Date _____

IMPORTANT

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PLEASE be advised – Hope Christian School Applications for 2012/13 is being sent home with the three-year-old & two and a half year-old classes on Monday, January 9. If you presently have a child enrolled in the four-year old class and need an application for a sibling, LET US KNOW immediately.

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PLEASE be advised – Hope Christian School Applications for 2012/13 is being sent home with the three-year-old classes & two and a half year-old classes on Monday, January 9. If you presently have a child enrolled in the four-year old class and need an application for a sibling, LET US KNOW immediately.

**HOPE CHRISTIAN SCHOOL
INFORMATION**

Hope Lutheran Church, 211 Elton-Adelphia Road, Freehold, N J 07728
732-462-7545 www.hopefreehold.org

PARENTS: PLEASE note that three items must accompany your child's application before it will be processed. These items are:

- 1) A photo copy of your child's birth certificate (this is a policy with our school and is stated on page 1 of the application.)
Not needed if currently enrolled.**
- 2) The complete proof of immunization SIGNED by child's physician – not by doctor's staff. This is required by the State. Document will be returned when verified by the health officer.
Not needed if currently enrolled.**
- 3) A check for registration plus the 10th increment.**

PLEASE make sure that these items are attached to the application at the time you submit the application. Applications will not be accepted if the above items are not provided.

Applications will be processed in the order in which they are received.

Which means that the following **must** accompany the application:

Registration Fee - \$35.00
Tuition – 10th Increment
Immunization Record
Birth Certificate

**If you would like to begin an easy-early payment plan,
please see the office for that option.**

**IMPORTANT INFORMATION CONCERNING REGISTRATION FOR ALL
CLASSES AT HOPE CHRISTIAN PRESCHOOL**

Hope Christian School offers applications for 2012/13 classes to families who are presently enrolled and to families of Hope. If you wish to enroll your child for the fall, **please return the enclosed application today, this week or**

before JANUARY 20th. After the 20th, applications will be accepted from families outside of our present enrollment.

The sooner, the better as the classes fill up fast!

JESUS, MOMMY/DADDY & ME PROGRAM - If you have friends or relatives interested in sending a child to our school in either our 2 ½, 3 or 4 year old program or Jesus, Mommy/Daddy & Me for children 2 & under, ask them to contact the church office at 732-462-7545 to obtain an application. You are our best advertisement!